

LITTLE FLOWER SCHOOL HOLIDAY CRAFT BAZAAR

900 Stevenson Drive
Springfield, IL 62703

November, 2010

RE: **The 29th Annual Little Flower Holiday Craft Bazaar**

Dear Fine Craft Artisan:

Thank you for your interest in the Little Flower Holiday Craft Bazaar. Following another very successful year, we are already busy making plans keep it growing bigger & better than ever! This coming year's Bazaar is scheduled for **November 12th & 13th, 2011**; and of course, we wish to invite you to share in our success and be a part of it too. Here are a few basics you need to know.

In general, our exhibition spaces are approximately ten feet square and include 2 folding chairs. Eight foot folding tables are available for rent (\$15) if desired, a maximum of 2 per space. You may also rent an additional adjacent space, if available. Please note that all products displayed for sale are required to be **"Hand Made"**, and we do not allow those manufactured look-a-likes available through many mail order catalogs. Additionally, we do not allow any food products intended for human consumption.

It is our policy is to reserve all spaces for each vendor invited to return from the past year until the first day of August prior the next scheduled Bazaar. Although the majority of vendors generally renew, we always expect to have some spaces available for new vendors. Therefore we've enclosed an application/contract for your submission. When making application, please return **two copies** of the contract, thoroughly describing your **"Hand Made"** craft(s) thereon, along with a refundable check post dated to August of 2011 payable to the Little Flower PTC for the minimum fee of \$80. Late next August or early September, we will review your application and contact you about possible placement once we have determined our space availability, prior to accepting any formal payment.

Typically the only spaces we have to offer new vendors are located in the School Cafeteria which is accessed by a sizable flight of stairs. If you have trouble climbing stairs, please be aware that we do not provide loading and unloading assistance, so you will need to make what ever special arrangements you deem necessary for set up assistance, should you decide to participate in our bazaar. We then are able to give priority consideration to vendor requests to relocate to more desirable spaces in subsequent years based upon availability and the vendor's tenure with us.

We are looking forward excitedly to this next year's Bazaar and hope to welcome you to share in all the fun with us as well!

Sincerely,

Julie

Julie Antonacci

Craft Bazaar Chairman

(217) 529-0001

crafts@little-flower.org

School Office: (217) 529-4511

Enclosure

